

SUMMER EMPLOYMENT

All students must stop working on the last day of the Spring semester. Exceptions are as follows:

Work-Study students are allowed to work during the summer if they were enrolled at SFSU at least half-time during the previous Spring semester and will continue to be enrolled during the up-coming Fall semester. Students whose first semester at SFSU will be the Fall semester are **ineligible** for summer employment. Students do not need to be enrolled in classes during the summer sessions.

Work-Study students must submit a Summer Work-Study Clearance Form to the employer before work begins. Students continuing to work in the Fall semester must obtain an academic year Clearance Form.

Student Assistants may work during the summer if they are planning to return to SFSU in the Fall semester. Student Assistants who are taking classes in the summer in order to graduate at the end of the summer, may work only until the last day of their summer classes.

Student Assistants working during the summer are required to submit an EEV to the employer only if they are a new hire. Continuing students in the same job do not need to submit a new EEV. All students continuing to work in the Fall semester must obtain an academic year EEV.

Employers are reminded that the **summer period is from June 1 through August 31**. June, July and August earnings must be charged to the upcoming fiscal year's allocation.

<http://www.sfsu.edu/~finaid/newsumws.html>